

Taita Scott, Principal
Elizabeth Rudd, Assistant Principal



9373 Woodville Hwy. Tallahassee, Florida 32305
Phone: (850) 487-7043 Fax: (850) 921-4281
Email: jacksond3@leonschools.net
School Website: www.leonschools.net/woodville

Records Request

Former School Name: _____

Address: _____

Phone: _____

Fax: _____

Dear Registrar:

The following student has enrolled at Woodville PreK-8 School.

Student's Name: _____

Date of Birth: _____

Entering Grade Level: _____

Please forward all records for this student including:

- Cumulative records
- Withdrawal and Transfer Grades
- Health records and Psychological Report
- Standardized Test Score

Please send all records to:

Woodville PreK-8 School
Dee Anne Jackson, Executive Secretary
9373 Woodville Highway Tallahassee, Florida 32305
Phone: (850) 487-7043 Fax: (850) 921-4281
Email: jacksond3@leonschools.net

Parent/Guardian Signature

Date

"The Leon County School District does not discriminate against any person on the basis of race, color, national origin, sex (including transgender, gender nonconforming status, sexual orientation and diverse gender identities) marital status, age, ethnicity, religion, military status, pregnancy, disability or genetic information."